

**Rockville Public Library**  
**Library Board Meeting Minutes-Wednesday January 18, 2017**

**General Meeting: Members present:**, Tisha Lohrmann, Nellie Myers, Linda Burnette, Scott Bacon, Randy Kneeland, Randy Wright; Library Director Cindy Hein; absent: Connie Becker.

**December 14, 2016 General Meeting Minutes Reviewed** – Motion to accept minutes from the October 2016 meeting was made by L. Burnette, second N. Myers. Motion carried.

**December, 2016 Treasurer's Report Reviewed-** Treasurer's Reports were reviewed, motion to accept the December 2016 treasurer's report was made by R. Kneeland, second by S. Bacon. Motion carried.

**Old Business**

1. The new lighting is in place throughout the building. It is wonderful—everyone comments on it. Let there be light!!

2. A motion was made to make changes in bylaws. The motion was made by S. Bacon and second by R. Kneeland—unanimous. Changes are: wording will be changed in **Article V Nepotism**, from "dependents" to "relative (son/son in law, daughter/daughter in law, sibling, first cousin, inlaw/mother/father/cousin/sister/brother/grandchildren"; wording will be changed in **Article VIII Officers Section 3**, from "the president is only permitted to vote to break a tie" to "the president is permitted to vote in all board proceedings."

3. A motion was made to make a change in personnel policy. The motion was made by S. Bacon and second by R. Kneeland—unanimous. In Employment Practices, B. Under Selection, a clause was added saying "Those conducting the interview may ask persons from the community to conduct or assist in the interview."

**New Business**

1. A Resolution to Adopt Multiple Policies was signed by all board members present. Included in the Resolution are: Bylaws, Salary Schedule, 2017 Salaries and Benefits, Pay Bills with Prior Approval, Electronic Funds Transfer Authorization Policy, Credit Card Policy, Non-Resident Fees Policy, Personnel Policies and Procedures, Employment Policies, Computer and Internet Policy, Collection Development Policy, Library Access Policy.

The only changes in any of these are noted above in Old Business. All will be sent to the State Library as required. Also, all are attached to these minutes.

2. A review of Chad Smith's salary will be discussed at the February 15, 2017. When he was hired, the board agreed to revisit his salary within 6 months of hire date—he was hired September 1, 2016.

3. A Report of Investments was given to the board. Attached.

No further Old Business or New Business was noted.

Next regular meeting will be on the date of Wednesday February 15, 2017 at 3:30 p.m.

President, Tisha Lohrmann Tisha Lohrmann

Secretary, Nellie Myers \_\_\_\_\_